



UNIVERSITY OF NORTHERN BRITISH COLUMBIA
Office of Research and Innovation
 3333 University Way, Prince George, BC V2N 4Z9
 Ph: 250-960-5750 Fax: 250-960-5156

IN-KIND GIFT AGREEMENT – For Gifts less than \$1,000

Donor: (please print)			
Name (Individual or Company)		Company Contact	
Street			
City		Province	Postal Code
Phone		Email	
Description of Gift:			
Date Received:		Gift Value: \$	
Donor Recognition:			
<input type="checkbox"/> Please provide recognition in the name of: _____ <input type="checkbox"/> I wish to remain Anonymous (no public recognition) <input type="checkbox"/> for this gift <input type="checkbox"/> for all gifts			
Do you wish to have an official receipt issued for income tax purposes?			
<input type="checkbox"/> Yes – I have attached proof of value for my gift (e.g. price tag, receipt, website printout) <input type="checkbox"/> No – I have attached proof of value for recognition purposes only			

Your gift is accepted by the University of Northern British Columbia on the following terms:

1. The above named hereby gives, transfers, assigns, and delivers all of the owner's right, title, and interest in and to the property described, to the University of Northern British Columbia as an unrestricted gift.
2. Official receipts for income tax are issued for eligible gifts upon receipt of this form and proof of value (before taxes) or a valuation from a qualified University employee. Gifts with a value greater than \$1,000 require an official valuation from a qualified appraiser.
3. The donor's signature on this form will be taken as an assurance that the materials in question are the property of the person(s) to whom the receipt is to be issued. Certain Gifts In Kind (generally artwork) must be the property of the donor for 3 years prior to donation otherwise deemed market value rules apply.
4. The University, subject to the donor's concurrence, will provide recognition per UNBC's Donor Recognition program.

Donor Signature: _____ Date: _____

Accepted by: _____ Date: _____
 University of Northern British Columbia

Please complete and return to the Office of Research and Innovation (address above).